



# UNIVERSITAS BHAYANGKARA JAKARTA RAYA

Jl. Harsono RM No.67 Ragunan Pasar Minggu, Jakarta Selatan, DKI Jakarta 12140, Indonesia

Jl. Raya Perjuangan Bekasi Utara, Kota Bekasi, Jawa Barat 17121, Indonesia

Tlp. +62 21 889558828 Fax: +62 21 88955871

website : [www.ubharajaya.ac.id](http://www.ubharajaya.ac.id)

## SURAT TUGAS MENGAJAR

Nomor : ST/410/IX/2022/FEB-UBJ

Dekan Fakultas Ekonomi Dan Bisnis Universitas Bhayangkara Jakarta Raya, menugaskan kepada : **Hafizah, M.Pd** untuk menjadi Dosen Pengajar di Fakultas Ekonomi Dan Bisnis, pada Semester Ganjil Tahun Akademik 2022/2023 , dengan jadwal sebagai berikut :

Mata Kuliah	SKS	Semester	Lokasi
Bahasa Indonesia	2	1A01	Bekasi
Bahasa Indonesia	2	1A02	Bekasi
Bahasa Indonesia	2	1A03	Bekasi
Bahasa Indonesia	2	1A05	Bekasi
Bahasa Indonesia	2	1A07	Bekasi
<b>TOTAL SKS</b>	<b>10</b>		

Demikian penugasan ini agar dapat dilaksanakan dengan penuh tanggung jawab.

Jakarta, 09 September 2022

Dekan Fakultas Ekonomi dan Bisnis  
Universitas Bhayangkara Jakarta Raya

Dr. Istianingsih, S.E., M.S.Ak

NIP : 1905420



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Kampus I : Jl. Harsono RM No 67 Ragunan Pasar Minggu, Jakarta Selatan 12550 Telp. : (021) 27808882, 27808121  
Kampus II : Jl. Raya Perjuangan Marga Mulya, Bekasi Utara - Telp. : (021) 88955882 - Fax. (021) 88955871  
website : www.ubharajaya.ac.id

## Daftar Nilai

Program Studi : S1 MANAJEMEN Jenis Kelas : Reguler A  
Matakuliah : MKWU-1004 - Bahasa Indonesia Kelas Kuliah : 1A03  
Dosen : Hafizah, M.Pd

No	Mahasiswa	Komponen Nilai					Nilai Akhir	
		Kehadiran	UTS	UAS	Nilai Tugas	Nilai Praktek	Angka	Huruf
1	202210325119 - Aura Naiwasha	100	72.00	81.00	82.00		80.40	A
2	202210325120 - Khomarudin Jein	93	73.00	72.00	76.00		75.20	B+
3	202210325121 - Raffa Calysta Suhatman	100	71.00	75.00	76.00		76.50	A-
4	202210325122 - Gaida Putri Naraya	100	72.00	72.00	77.00		75.80	B+
5	202210325123 - Adila Putri Alfia	100	74.00	79.00	82.00		80.20	A
6	202210325124 - Farhan Febriansyah Putra	100	70.00	71.00	76.00		74.60	B+
7	202210325126 - Mayang Puspita Ayu	93	74.00	74.00	78.00		76.70	A-
8	202210325127 - Anisa Bunga Aprilia	93	68.00	75.00	78.00		75.30	B+
9	202210325128 - Liza Adelia	100	58.00	61.00	76.00		67.00	B-
10	202210325129 - Zalendra	100	65.00	62.00	78.00		69.90	B
11	202210325131 - Cindy Rindiani Natasya	100	70.00	65.00	78.00		72.60	B+
12	202210325132 - Ringga Jati Ismawan	100	70.00	71.00	76.00		74.60	B+
13	202210325133 - Lusitania Br Kembaren	100	60.00	60.00	76.00		67.20	B-
14	202210325134 - Muthia Aminie	93	63.00	60.00	76.00		67.40	B-
15	202210325135 - Auranisa Izzati	100	68.00	70.00	78.00		74.00	B+
16	202210325136 - Dimas Listyanto Putra	100	67.00	61.00	76.00		69.70	B
17	202210325137 - Faizah Dwi Julianti	100	72.00	77.00	77.00		77.80	A-
18	202210325138 - Dinda Putri Armayani	93	82.00	63.00	62.00		71.50	B
19	202210325139 - Dhea Syifa Khaerunisa	86	68.00	74.00	77.00		74.00	B+
20	202210325140 - Reni Kurniawati	86	72.00	0.00	50.00		40.20	E
21	202210325141 - Gea Verina Nazara	100	66.00	70.00	77.00		73.20	B+
22	202210325142 - Ananda Suryadinata	100	70.00	72.00	77.00		75.20	B+
23	202210325143 - Rafa Azhar Maulana	100	76.00	67.00	76.00		74.80	B+
24	202210325144 - Hanum Najmi Hawa	100	72.00	75.00	78.00		77.20	A-
25	202210325145 - Muhammad Muzayin Kamal	100	70.00	67.00	76.00		73.00	B+
26	202210325146 - Meyliana Alifah Prastuti	100	73.00	72.00	76.00		75.90	B+
27	202210325147 - Salwa Aristawidya	100	72.00	77.00	77.00		77.80	A-
28	202210325148 - Destya Fitri Andini	100	80.00	73.00	77.00		78.60	A-
29	202210325149 - Aditya Permana	93	72.00	74.00	77.00		75.90	B+
30	202210325150 - Melani Apriliya	100	68.00	66.00	60.00		68.80	B
31	202210325151 - Suhartini	93	72.00	76.00	78.00		76.90	A-
32	202210325152 - Sonya Febrina Narwastu Ambarita	100	75.00	70.00	77.00		75.90	B+
33	202210325154 - Nadiyah Sekar Anum	100	70.00	76.00	77.00		76.80	A-
34	202210325155 - Anisa Dewi Lestari	100	65.00	69.00	78.00		72.70	B+
35	202210325156 - Ananda Putri Haristi Yanti	100	71.00	77.00	78.00		77.70	A-
36	202210325157 - Lusiana Prastiwi	100	73.00	70.00	77.00		75.30	B+

37	202210325158 - Andini Shinta Rahayu	100	70.00	75.00	77.00		76.40	A-
38	202210325159 - Marthin Luther Sanjaya	100	73.00	66.00	61.00		70.50	B
39	202210325160 - Avrilia Ayunia Widyaningrum	100	73.00	76.00	77.00		77.70	A-
40	202210325161 - Dwi Nurambarwati	100	69.00	68.00	78.00		73.50	B+
41	202210325162 - Adelia Safitri	93	69.00	72.00	56.00		70.00	B
42	202210325163 - Widya Ananda	93	73.00	75.00	77.00		76.60	A-
43	202210325164 - Haikal Azam Masyari	100	69.00	62.00	76.00		70.70	B
44	202210325165 - Rigel Ken Meilizar	100	68.00	69.00	75.00		73.00	B+
45	202210325166 - Brilian Putri Alit	100	72.00	82.00	79.00		80.20	A
46	202210325387 - Aditya Agung Pambudi	93	65.00	65.00	76.00		70.00	B
47	202210325388 - Muhammad Cheirnel All Shawidra Aswan	93	67.00	59.00	60.00		65.00	B-
48	202210325389 - Idza Ardhi Wa`afin	93	67.00	68.00	78.00		72.20	B+
49	202210325411 - M. Dwi Saiful Qhozi	86	58.00	65.00	76.00		67.20	B-
50	202210325416 - M Zainul Arifin	36	0.00	0.00	0.00		0.00	E

Dosen Pengajar

Jakarta, 01 Februari 2023  
KETUA PROGRAM STUDI MANAJEMEN

Hafizah, M.Pd

Dr. Hadita, S. Pd., M.M



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website : www.ubharajaya.ac.id

## Daftar Presensi Mahasiswa

Program Studi : S1 MANAJEMEN

Jenis Kelas : Reguler A

Matakuliah : MKWU-1004 - Bahasa Indonesia

Kelas Kuliah : 1A03

Dosen : Hafizah, M.Pd

No	Mahasiswa	1	2	3	4	5	6	7	9	10	11	12	13	14	15	Total
1	202210325162 - Adelia Safitri	H	H	H	H	H	X	H	H	H	H	H	H	H	H	93
2	202210325123 - Adila Putri Alfia	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
3	202210325387 - Aditya Agung Pambudi	X	H	H	H	H	H	H	H	H	H	H	H	H	H	93
4	202210325149 - Aditya Permana	H	H	H	H	H	H	H	H	H	H	H	X	H	H	93
5	202210325156 - Ananda Putri Haristi Yanti	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
6	202210325142 - Ananda Suryadinata	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
7	202210325158 - Andini Shinta Rahayu	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
8	202210325127 - Anisa Bunga Aprilia	H	H	H	H	H	H	H	H	H	H	H	H	X	H	93
9	202210325155 - Anisa Dewi Lestari	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
10	202210325119 - Aura Naiwasha	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
11	202210325135 - Auranisa Izzati	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
12	202210325160 - Avrilia Ayunia Widyaningrum	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
13	202210325166 - Brilian Putri Alit	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
14	202210325131 - Cindy Rindiani Natasya	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
15	202210325148 - Destya Fitri Andini	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
16	202210325139 - Dhea Syifa Khaerunisa	H	X	H	H	H	H	H	H	H	H	H	X	H	H	86
17	202210325136 - Dimas Listyanto Putra	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
18	202210325138 - Dinda Putri Armayani	H	H	H	H	H	H	H	H	H	H	H	H	X	H	93
19	202210325161 - Dwi Nurambarwati	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
20	202210325137 - Faizah Dwi Julianti	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
21	202210325124 - Farhan Febriansyah Putra	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
22	202210325122 - Gaida Putri Naraya	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
23	202210325141 - Gea Verina Nazara	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
24	202210325164 - Haikal Azam Masyari	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
25	202210325144 - Hanum Najmi Hawa	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
26	202210325389 - Idza Ardhi Wa' afin	X	H	H	H	H	H	H	H	H	H	H	H	H	H	93
27	202210325120 - Khomarudin Jein	H	H	H	H	H	H	H	H	H	H	H	X	H	H	93
28	202210325128 - Liza Adelia	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
29	202210325157 - Lusiana Prastiwi	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
30	202210325133 - Lusitania Br Kembaren	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
31	202210325416 - M Zainul Arifin	X	H	H	H	X	H	H	X	X	X	X	X	X	X	36
32	202210325411 - M. Dwi Saiful Qhozi	X	H	H	H	H	H	H	H	H	H	H	X	H	H	86
33	202210325159 - Marthin Luther Sanjaya	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
34	202210325126 - Mayang Puspita Ayu	H	H	H	H	H	H	H	H	H	H	H	H	X	H	93
35	202210325150 - Melani Apriliya	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
36	202210325146 - Meyliana Alifah Prastuti	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
37	202210325388 - Muhammad Cheirnel All Shawidra Aswan	X	H	H	H	H	H	H	H	H	H	H	H	H	H	93
38	202210325145 - Muhammad Muzayin Kamal	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
39	202210325134 - Muthia Aminie	H	H	H	H	H	H	H	H	H	H	H	H	X	H	93
40	202210325154 - Nadiah Sekar Anum	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
41	202210325143 - Rafa Azhar Maulana	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
42	202210325121 - Raffa Calysta Suhatman	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100

43	202210325140 - Reni Kurniawati	H	H	H	H	H	H	H	H	H	H	H	X	X	H	86
44	202210325165 - Rigel Ken Meilizar	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
45	202210325132 - Ringga Jati Ismawan	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
46	202210325147 - Salwa Aristawidya	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
47	202210325152 - Sonya Febrina Narwastu Ambarita	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100
48	202210325151 - Suhartini	H	X	H	H	H	H	H	H	H	H	H	H	H	H	93
49	202210325163 - Widya Ananda	H	H	H	H	H	H	H	H	H	H	H	X	H	H	93
50	202210325129 - Zalendra	H	H	H	H	H	H	H	H	H	H	H	H	H	H	100

Dosen Pengajar

Jakarta, 31 Januari 2023  
 KETUA PROGRAM STUDI MANAJEMEN

Hafizah, M.Pd

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## Daftar Presensi Dosen

Program Studi : S1 MANAJEMEN

Jenis Kelas : Reguler A

Matakuliah : MKWU-1004 - Bahasa Indonesia

Kelas Kuliah : 1A03

Dosen : Hafizah, M.Pd (021606076)

Jumlah : 50 peserta

Ke	Materi	Jadwal	Realisasi	Kesesuaian SAP	Presensi Dosen	Presensi Mahasiswa
1	Sikap Positif Terhadap Bahasa Indonesia	Senin, 12 September 2022 MY - 302 13:30:00 - 16:00:00	Senin, 12 September 2022 MY - 302 13:30:00 - 16:00:00	1	Y	Masuk : 45 Sakit :0 Ijin :0 Alpha :0
2	Sejarah Perkembangan Bahasa Indonesia	Senin, 19 September 2022 MY - 302 13:30:00 - 16:00:00	Senin, 19 September 2022 MY - 302 13:30:00 - 16:00:00	1	Y	Masuk : 48 Sakit :1 Ijin :1 Alpha :0
3	Teks Akademik Bergener Makron	Senin, 26 September 2022 MY - 302 13:30:00 - 16:00:00	Senin, 26 September 2022 MY - 302 13:30:00 - 16:00:00	1	Y	Masuk : 50 Sakit :0 Ijin :0 Alpha :0
4	EYD edisi V	Senin, 03 October 2022 MY - 302 13:30:00 - 16:00:00	Senin, 03 October 2022 MY - 302 13:30:00 - 16:00:00	1	Y	Masuk : 50 Sakit :0 Ijin :0 Alpha :0
5	Teks Ulasan	Senin, 10 October 2022 MY - 302 13:30:00 - 16:00:00	Senin, 10 October 2022 MY - 302 13:30:00 - 16:00:00	1	Y	Masuk : 49 Sakit :0 Ijin :0 Alpha :0
6	Paragraf	Senin, 17 October 2022 MY - 302 13:30:00 - 16:00:00	Senin, 17 October 2022 MY - 302 13:30:00 - 16:00:00	1	Y	Masuk : 49 Sakit :0 Ijin :0 Alpha :1
7	Sistematika Penulisan Proposal	Senin, 24 October 2022 MY - 302 13:30:00 - 16:00:00	Senin, 24 October 2022 MY - 302 13:30:00 - 16:00:00	1	Y	Masuk : 50 Sakit :0 Ijin :0 Alpha :0
8	UTS	Senin, 31 October 2022 MY - 302 13:30:00 - 16:00:00	Senin, 31 October 2022 MY - 302 13:30:00 - 16:00:00	1	Y	Masuk : 49 Sakit :0 Ijin :0 Alpha :1
9	Rencana Proposal Kegiatan	Senin, 14 November 2022 MY - 302 13:30:00 - 16:00:00	Senin, 14 November 2022 MY - 302 13:30:00 - 16:00:00	1	Y	Masuk : 49 Sakit :0 Ijin :0 Alpha :1
10	Teks Proposal	Senin, 21 November 2022 MY - 302 13:30:00 - 16:00:00	Senin, 21 November 2022 MY - 302 13:30:00 - 16:00:00	1	Y	Masuk : 49 Sakit :0 Ijin :0 Alpha :1
11	Teks Laporan II	Senin, 28 November 2022 MY - 302 13:30:00 - 16:00:00	Senin, 28 November 2022 MY - 302 13:30:00 - 15:10:00	0	Y	Masuk : 49 Sakit :0 Ijin :0 Alpha :1
12	Teks Artikel Ilmiah I	Senin, 05 December 2022 MY - 302 13:30:00 - 16:00:00	Senin, 05 December 2022 MY - 302 13:30:00 - 15:10:00	0	Y	Masuk : 49 Sakit :0 Ijin :0 Alpha :1
13	Teks Artikel Ilmiah II	Senin, 12 December 2022 MY - 302 13:30:00 - 16:00:00	Senin, 12 December 2022 MY - 302 13:30:00 - 15:10:00	0	Y	Masuk : 43 Sakit :0 Ijin :2 Alpha :5

14	Teknik Notasi Ilmiah	Senin, 19 December 2022 MY - 302 13:30:00 - 16:00:00	Senin, 19 December 2022 MY - 302 13:30:00 - 15:10:00	1	Y	Masuk : 44 Sakit :2 Ijin :2 Alpha :2
15	Review	Senin, 26 December 2022 MY - 302 13:30:00 - 16:00:00	Senin, 02 January 2023 MY - 302 13:30:00 - 15:10:00	1	Y	Masuk : 49 Sakit :0 Ijin :0 Alpha :1
16	UAS	Senin, 02 January 2023 MY - 302 13:30:00 - 16:00:00	,	0		Masuk : Sakit : Ijin : Alpha :

Dosen Pengajar

Jakarta, 31 Januari 2023  
KETUA PROGRAM STUDI MANAJEMEN

Hafizah, M.Pd

Dr. Hadita, S. Pd., M.M