



UNIVERSITAS BHAYANGKARA JAKARTA RAYA

FAKULTAS ILMU KOMUNIKASI

Kampus I : Jl. Harsono RM No.67, Ragunan, Pasar Minggu, Jakarta Selatan 12550

Telepon : (021) 27808121, 27808882

Kampus II : Jl. Perjuangan Raya, Marga Mulya - Bekasi Utara

Telepon : (021) 88955882 Fax : (021) 88955871

Website : <http://www.ubharajaya.ac.id> Email : fikom@ubharajaya.ac.id

SURAT TUGAS MENGAJAR

Nomor : ST-Ganjil/033/IX/2023/FIKOM-UBJ

Dekan Fakultas Ilmu Komunikasi Universitas Bhayangkara Jakarta Raya, menugaskan kepada : Hani Astuti, S.Sos, M.I.Kom. untuk menjadi Dosen Pengajar di Fakultas Ilmu Komunikasi, pada Semester Ganjil Tahun Akademik 2023/2024, dengan jadwal sebagai berikut :

| Mata Kuliah | SKS | Semester | Lokasi | Keterangan |
|---------------------------|-----------|----------|--------|------------|
| Komunikasi Organisasi | 3 | 3A8 | Bekasi | Prodi S1 |
| Pengantar Ilmu Komunikasi | 3 | 1A6 | Bekasi | Prodi S1 |
| Komunikasi Organisasi | 3 | 3A4 | Bekasi | Prodi S1 |
| Komunikasi Organisasi | 3 | 3A6 | Bekasi | Prodi S1 |
| Komunikasi Organisasi | 3 | 3B1 | Bekasi | Prodi S1 |
| Praktik Kerja | 3 | 5A5 | Bekasi | Prodi S1 |
| Total SKS | 18 | | | |

Demikian surat tugas ini dibuat untuk dilaksanakan dengan penuh tanggung jawab.

Jakarta, 05 September 2023

Dekan Fakultas Ilmu Komunikasi
Universitas Bhayangkara Jakarta Raya



Dr. Aan Widodo, S.I.Kom., M.I.Kom
NIP. 1504222

Rekap Kehadiran Dosen

3B1 - Komunikasi Organisasi

Cari Data

| No | Matakuliah | Kelas | SKS | Tanggal | Pertemuan | Materi | Masuk | Hadir | Status |
|----|-----------------------|-------|-----|-------------------|-------------------|--|----------|-------|----------------|
| 1 | Komunikasi Organisasi | 3B1 | 3 | 28 September 2023 | Pertemuan ke - 1 | Pengenalan Kelas | 14:00:00 | Hadir | Sudah Validasi |
| 2 | Komunikasi Organisasi | 3B1 | 3 | 28 September 2023 | Pertemuan ke - 2 | Pengenalan Komunikasi Organisasi | 17:00:00 | Hadir | Sudah Validasi |
| 3 | Komunikasi Organisasi | 3B1 | 3 | 30 September 2023 | Pertemuan ke - 3 | Komunikasi dan Struktur Organisasi | 14:00:00 | Hadir | Sudah Validasi |
| 4 | Komunikasi Organisasi | 3B1 | 3 | 05 Oktober 2023 | Pertemuan ke - 4 | Teori dalam Komunikasi Organisasi on Classroom | 17:00:00 | Hadir | Sudah Validasi |
| 5 | Komunikasi Organisasi | 3B1 | 3 | 12 Oktober 2023 | Pertemuan ke - 5 | Dimensi Komunikasi Organisasi | 17:00:00 | Hadir | Sudah Validasi |
| 6 | Komunikasi Organisasi | 3B1 | 3 | 19 Oktober 2023 | Pertemuan ke - 6 | Motivasi dan Komunikasi dalam Organisasi | 17:00:00 | Hadir | Sudah Validasi |
| 7 | Komunikasi Organisasi | 3B1 | 3 | 26 Oktober 2023 | Pertemuan ke - 7 | Manajemen Konflik & Persiapan UTS | 17:00:00 | Hadir | Sudah Validasi |
| 8 | Komunikasi Organisasi | 3B1 | 3 | 01 November 2023 | Pertemuan ke - 8 | UJIAN TENGAH SEMESTER | 19:52:41 | Hadir | Sudah Validasi |
| 9 | Komunikasi Organisasi | 3B1 | 3 | 16 November 2023 | Pertemuan ke - 9 | REVIEW UJIAN TENGAH SEMESTER | 19:53:36 | Hadir | Sudah Validasi |
| 10 | Komunikasi Organisasi | 3B1 | 3 | 23 November 2023 | Pertemuan ke - 10 | TEKNOLOGI INFORMASI DALAM ORGANISASI | 17:19:46 | Hadir | Sudah Validasi |
| 11 | Komunikasi Organisasi | 3B1 | 3 | 30 November 2023 | Pertemuan ke - 11 | KEPEMIMPINAN DALAM ORGANISASI | 18:17:14 | Hadir | Sudah Validasi |
| 12 | Komunikasi Organisasi | 3B1 | 3 | 07 Desember 2023 | Pertemuan ke - 12 | PR DALAM ORGANISASI | 18:48:39 | Hadir | Sudah Validasi |
| 13 | Komunikasi Organisasi | 3B1 | 3 | 14 Desember 2023 | Pertemuan ke - 13 | GAYA KOMUNIKASI DALAM ORGANISASI | 08:57:49 | Hadir | Sudah Validasi |
| 14 | Komunikasi Organisasi | 3B1 | 3 | 21 Desember 2023 | Pertemuan ke - 14 | KONSEP KEKUASAAN DALAM ORGANISASI | 08:58:03 | Hadir | Sudah Validasi |
| 15 | Komunikasi Organisasi | 3B1 | 3 | 28 Desember 2023 | Pertemuan ke - 15 | Penjelasan soal UAS | 16:45:42 | Hadir | Belum Validasi |
| 16 | Komunikasi Organisasi | 3B1 | 3 | 11 Januari 2024 | Pertemuan ke - 16 | UAS | 09:50:37 | Hadir | Belum Validasi |

Kode MK : KOMU-2118 Smt/Thn : 3/20231
 Waktu : 17:00:00-19:00:00 SKS : 3
 Ruang : R.K921 Kuota : 50
 Kelas : 3B1 Jml Peserta : 24

Nama MK : Komunikasi Organisasi
 NID / Nama Dosen 1 : 041310016 / Hani Astuti, S.Sos, M.I.Kom
 NID / Nama Dosen 2 :

DAFTAR HADIR PESERTA KULIAH

| NO | NPM | NAMA | PERTEMUAN KULIAH | | | | | | | | | | | | | | | |
|-----------------------|--------------|--------------------------------|------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 1 | 202210415166 | JAVIER JIBRIL ABRARTA LIELYANA | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 2 | 202210415006 | HARIS APRIADI | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 3 | 202210415382 | DANIEL SEBASTIAN | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 4 | 202210415384 | OCTAVIANUS MISPA TAMBUNAN | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 5 | 201910415406 | BIMA ADE PANGESTU | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 6 | 202210415028 | AHMAD KHUDORI | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 7 | 202210415076 | AHMAD ZAINUDIN | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 8 | 202210415094 | MUHAMMAD AVIESENNA | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 9 | 202210415027 | FELIBEL DIKRI ABIYU | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 10 | 202210415271 | RIRIN FARANISA | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 11 | 202210415363 | MUHAMMAD DAFFA SYADDAD | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 12 | 202210415302 | WISNU PRADITO | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 13 | 202210415024 | SINDY NURHALIJAH | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 14 | 202210415174 | RHAFael DAVINCEN | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 15 | 202210415067 | NADA ASYFA SALSABILA | A | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 16 | 202210415369 | INTAN MILENIA MARSELA | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 17 | 202210415413 | DOVEFINA ATANTIYA PUTRI | H | H | H | H | H | H | H | H | A | H | H | H | H | H | H | H |
| 18 | 202210415357 | NAZWA NURWALUYO | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 19 | 202210415044 | AGUNG GUMELAR | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 20 | 202210415190 | DITYA KAMILA PUTRI | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 21 | 202210415197 | DANIA AULIA | A | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 22 | 202210415356 | GIDION MARSYAL GILBERT | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 23 | 202210415348 | YUDI BERLIANSYAH | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 24 | 202210415322 | KEVIN SIAHAAN | H | H | H | H | H | H | H | H | A | H | H | H | H | H | H | H |
| Tanggal Kuliah | | | 28/09 | 28/09 | 30/09 | 05/10 | 12/10 | 19/10 | 26/10 | 01/11 | 16/11 | 23/11 | 30/11 | 07/12 | 14/12 | 21/12 | 28/12 | 11/01 |

| | | | | | | | | | | | | | | | | | |
|---------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| Jumlah Hadir | 22 | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 22 | 24 | 24 | 24 | 24 | 24 | 24 |
| Paraf Dosen | | | | | | | | | | | | | | | | | |

Biro Administrasi Akademik,

Ketua Program Studi,

M. Fadhli Nursal, S.E., M.M.

Syahrul Hidayanto, S.Sos., M.Si.

UNIVERSITAS BHAYANGKARA JAKARTA RAYA

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 KAMPUS II : Jl. Raya Perjuangan, Bekasi Barat

 KODE MK : KOMU-2118
 NAMA MK : Komunikasi Organisasi
 KAMPUS : Bekasi

 Smtr/Thn : 3 / 2023 - Ganjil
 SKS : 3
 KELAS : 3A8

 NID / NAMA DOSEN 1 : 041310016 / Hani Astuti, S.Sos, M.I.Kom
 NID / NAMA DOSEN 2 : / -

DAFTAR NILAI PESERTA KULIAH KOMUNIKASI ORGANISASI

| NO | NPM | NAMA | KEHADIRAN | | NILAI TUGAS | | | | | ABSEN | RATA RATA TUGAS | UTS | UAS | JENIS NILAI | |
|----|--------------|----------------------------------|-----------|-----------|-------------|---------|---------|---------|---------|-------|--------------------|-------|-------|-------------|-------|
| | | | DOSEN | MAHASISWA | TUGAS 1 | TUGAS 2 | TUGAS 3 | TUGAS 4 | TUGAS 5 | | | | | NILAI | HURUF |
| 1 | 202210415149 | A TISHA MORENO AZZIQRA | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 21.00 | 76.00 | 61.60 | C+ |
| 2 | 202210415287 | ABELLIA NATHANY | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 29.00 | 73.00 | 62.80 | C+ |
| 3 | 202210415313 | ALDA RAYISHA PUTRI | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 90.00 | 76.00 | 82.30 | A |
| 4 | 202210415285 | ALIKA CAHYANINGTIAS | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 35.00 | 76.00 | 65.80 | B- |
| 5 | 202210415068 | AMALIA AZ ZAHRAH | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 33.00 | 76.00 | 65.20 | B- |
| 6 | 202210415308 | ANDRA HARY NASUTION | 16 | 14 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 81.25 | 77.50 | 20.00 | 76.00 | 60.00 | C+ |
| 7 | 202210415323 | ARTHEYSA JENIA KARINDAH SIANIPAR | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 43.00 | 76.00 | 68.20 | B |
| 8 | 202210415339 | AURA SYAWALINA MAHARANI | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 41.00 | 78.00 | 68.40 | B |
| 9 | 202210415288 | CICI DEVIANA NURMALIS | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 35.00 | 75.00 | 65.40 | B- |
| 10 | 202210415290 | DAFFA ALIFIANSYAH PRASETYO | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 36.00 | 75.00 | 65.70 | B- |
| 11 | 202210415011 | DWI ARYANI | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 41.00 | 65.00 | 63.20 | C+ |
| 12 | 202210415047 | FAIQ AINUN IKHWAN | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 31.00 | 75.00 | 64.20 | B- |
| 13 | 202210415311 | FARAH DINDA RAMADHANI | 16 | 15 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 87.50 | 77.50 | 31.00 | 76.00 | 64.00 | B- |
| 14 | 202210415150 | FEBIANA AURA ANNISA | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 45.00 | 73.00 | 67.60 | B- |
| 15 | 202210415279 | FINA AMELIA | 16 | 15 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 87.50 | 77.50 | 65.00 | 78.00 | 75.00 | B+ |
| 16 | 202210415337 | HAIKAL DWI WICAKSONO | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 23.00 | 78.00 | 63.00 | C+ |
| 17 | 202210415043 | JEREMY ADRIAN WIBOWO | 16 | 15 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 87.50 | 77.50 | 53.00 | 65.00 | 66.20 | B- |
| 18 | 202210415284 | KAMILIA PUTRI NUR FAJAR | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 65.00 | 73.00 | 73.60 | B+ |
| 19 | 202210417001 | KARTIKA SEPTINA FIRDAUS | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 78.00 | 76.00 | 78.70 | A- |
| 20 | 202210415318 | LATHIFAH AZ-ZAHRAH KESUMA | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 61.00 | 75.00 | 73.20 | B+ |

Kepala Program Studi

Dosen Pengajar

Syahrul Hidayanto, S.Sos., M.Si.

Hani Astuti, S.Sos, M.I.Kom

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KODE MK : KOMU-2118

Smtr/Thn : 3

NAMA DOSEN : Hani Astuti, S.Sos, M.I.Kom

NAMA MK : Komunikasi Organisasi

SKS : 3

NID : 041310016

KAMPUS : Bekasi

KELAS : 3A8

DAFTAR NILAI PESERTA KULIAH KOMUNIKASI ORGANISASI

| NO | NPM | NAMA | KEHADIRAN | | NILAI TUGAS | | | | | ABSEN | RATA RATA TUGAS | UTS | UAS | JENIS NILAI | |
|----|--------------|--|-----------|-----------|-------------|---------|---------|---------|---------|-------|--------------------|-------|-------|-------------|-------|
| | | | DOSEN | MAHASISWA | TUGAS 1 | TUGAS 2 | TUGAS 3 | TUGAS 4 | TUGAS 5 | | | | | NILAI | HURUF |
| 21 | 202210415179 | LISNA WAHYUNINGTYAS | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 41.00 | 60.00 | 61.20 | C+ |
| 22 | 202210415314 | MARCHYO PARADUAN LETARE HEPSAN SIJABAT | 16 | 15 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 87.50 | 77.50 | 26.00 | 75.00 | 62.10 | C+ |
| 23 | 202210415312 | MUHAMAD ABDEEL NOOR RAMADHAN | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 26.00 | 73.00 | 61.90 | C+ |
| 24 | 202210415291 | MUHAMMAD RAKANDA FAJAR | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 31.00 | 78.00 | 65.40 | B- |
| 25 | 202210415294 | NABHAN NAUFAL CAHYADI | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 36.00 | 76.00 | 66.10 | B- |
| 26 | 202210415385 | NABILA DWI KUSUMAWATI | 16 | 15 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 87.50 | 77.50 | 53.00 | 76.00 | 70.60 | B |
| 27 | 202210415247 | NABILA SELI AMALIA | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 16.00 | 78.00 | 60.90 | C+ |
| 28 | 202210415310 | NOVI ARDITA | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 40.00 | 75.00 | 66.90 | B- |
| 29 | 202210415388 | NURLITA MAELANI DEWI | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 30.00 | 78.00 | 65.10 | B- |
| 30 | 202210415072 | PUTRA GANESHA ISMAIL | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 36.00 | 70.00 | 63.70 | C+ |
| 31 | 202210415281 | RAIHAN MAULANA | 16 | 15 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 87.50 | 77.50 | 48.00 | 75.00 | 68.70 | B |
| 32 | 202210415061 | RAVI NUGRAHA TRIHANDIVA | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 28.00 | 75.00 | 63.30 | C+ |
| 33 | 202210415305 | REVALDO ALAMSYAH | 16 | 15 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 87.50 | 77.50 | 14.00 | 73.00 | 57.70 | C |
| 34 | 202210415077 | RIANDY PRATAMA WIJAYA | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 16.00 | 73.00 | 58.90 | C |
| 35 | 202210415277 | RIFKA CRISTIANY | 16 | 15 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 87.50 | 77.50 | 38.00 | 75.00 | 65.70 | B- |
| 36 | 202210415303 | RIKA MAHARANI | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 30.00 | 78.00 | 65.10 | B- |
| 37 | 202210415306 | RIZKI OKTAVIAN AZZAKI | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 23.00 | 76.00 | 62.20 | C+ |
| 38 | 202210415274 | ROSIYANAH MARSANI | 16 | 15 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 87.50 | 77.50 | 25.00 | 70.00 | 59.80 | C |
| 39 | 202210415372 | SOFYAN IBRAHIM | 16 | 15 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 87.50 | 77.50 | 23.00 | 0.00 | 31.20 | E |
| 40 | 202210415298 | SULISTIANINGSIH | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 60.00 | 76.00 | 73.30 | B+ |

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Dosen Pengajar

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Hani Astuti, S.Sos, M.I.Kom

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KAMPUS I : Jl. Dharmawangsa III No.1, Kebayoran Baru, Jakarta Selatan
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KODE MK : KOMU-2118

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NAMA MK : Komunikasi Organisasi

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DAFTAR NILAI PESERTA KULIAH KOMUNIKASI ORGANISASI

| NO | NPM | NAMA | KEHADIRAN | | NILAI TUGAS | | | | | ABSEN | RATA RATA TUGAS | UTS | UAS | JENIS NILAI | |
|----|--------------|------------------------|-----------|-----------|-------------|---------|---------|---------|---------|-------|--------------------|-------|-------|-------------|-------|
| | | | DOSEN | MAHASISWA | TUGAS 1 | TUGAS 2 | TUGAS 3 | TUGAS 4 | TUGAS 5 | | | | | NILAI | HURUF |
| 41 | 202210415319 | YULIANA RAJA GUKGUK | 16 | 16 | 75.00 | 80.00 | 0.00 | 0.00 | 0.00 | 93.75 | 77.50 | 95.00 | 76.00 | 83.80 | A |
| 42 | 202210415317 | ZAINARI AMAR SHIDDIQIN | 16 | 10 | 75.00 | 78.00 | 0.00 | 0.00 | 0.00 | 56.25 | 76.50 | 0.00 | 0.00 | 0.00 | E |

Kepala Program Studi

Dosen Pengajar

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Hani Astuti, S.Sos, M.I.Kom